



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**Schools Division of Benguet**

DepEd-Benguet Division  
 AUG 04 2023  
**RELEASED**

July 31, 2023

**DIVISION MEMORANDUM**  
 No. 270 s.2023

**ORIENTATION AND PROVISION OF TA ON SCHOOL ANNUAL IMPLEMENTATION PLAN (SAIP) PREPARATION- BATCH 1**

**TO:** Chief Education Supervisors  
 Public Schools District Supervisors and Coordinating Principals  
 School Heads  
 Administrative Officers II and Administrative Assistants  
 All Division Personnel Concerned

1. The Schools Division of Benguet will conduct the **Orientation on School Annual Implementation Plan (SAIP) Preparation for School Heads and Administrative Officers II- Batch 1** on **August 7-8, 2023** on the following dates and venues:

Date	District	Venue	Speakers/ Facilitators			Expected # of pax
			SGOD	OSDS	CID	
August 7	Itogon 1	BeNHS	Lucio B. Alawas/ Corazon Quipot	Florabel Buclay Jonalyn Gayaso Harruel Cawas	Erlinda Quinuan Jonathan Sadey	42
	Tuba	CRSHS	Jeanette Kiong/ Stephen Bulalin		Francis Peckley Melchor Tecan	66
August 8	Buguias	Adivay Hall	Lucio B. Alawas/ Corazon Quipot	Florinda Pagoy Juvy Langpawen	Remy Dum-ao Ludinia Sanoan	80
	Sablan				Sonia Dupagan Lilian Ulep	28






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	Kabayan	CRSHS	Jeanette Kiong/ Stephen Bulalin	Jonalyn Gayaso Caiver Olay	Sonia Dupagan Marilyn Tolbe	46
	Bakun				Merlyn Conchita de Guzman  Virginia Salio- an	58

2. Participants are advised to bring copies of their SIPs, SRC/Updated SMEA Reports, laptops, and extension cords.

3. Lunch and morning and afternoon snacks will be provided charged against SDO HRTD funds while transportation of the participants will be charged against school MOOE and other local funds; subject to the usual accounting rules and regulations.

4. For guidance and dissemination.

  
**SALLY L. BANAKEN- ULLALIM CESO V**  
Schools Division Superintendent

